

LETTER OF AUTHORIZATION FOR ASSUMING IDENTITY ON-LINE ACCESS

I, _____ a participant/broker in the Multiple Listing Service of the Bay East Association of REALTORS®, hereby apply for Assume Identity access code for the following individual:

Agents Name _____ Member # _____

Agents Name Assuming ID _____ Member # _____

Assume Identity: Participants and Subscribers within the same firm/office may allow another subscriber access to their listings by allowing subscriber to assume their identity. The access is solely for clerical and administrative functions. The participant or subscriber shall be responsible for the conduct of the Assume Identity User, and shall be linked in the system. Participant and subscriber shall immediately notify the MLS in writing of any changes, additions or deletions of users. Assume Identity Users shall also be subject to the following requirements:

- Must have any fees paid in full;
- Participant or Subscriber linked to the Assume Identity User may be fined, disciplined or terminated for Assume Identity User's misconduct.

Office Name _____

Office Address _____

City _____ Zip _____ Phone _____

Signature: _____ Date: _____
Agent Requesting

Signature: _____ Date: _____
Agent Assuming ID

Signature: _____ Date: _____
Broker of the office

Please email the completed form to MLSServices@bayeast.org

Office use only

Date: _____

Authorizing person belong: _____

Assuming Person belong to: _____