

Class Name	Class Description
<u>Six Ways to Create a CMA</u>	“How much is my home worth?” In this class you will learn six different ways to answer this question for your clients.
<u>Buyer’s Agent: 101 – Auto Email</u>	<p>Discover how to make the MLS work for you and learn how to share updated property information, showing your clients the value, you bring.</p> <p>Prerequisite: The Basics of Paragon</p>
<u>REALTOR Property Resource® (RPR®) – In-Depth Search Engine Overview</u>	RPR® was made BY Agents FOR Agents. You will gain in-depth access to property information and market statistics nationwide while generating easy to create, professional looking reports that are sure to impress your clients. Take this class to learn how to use this powerful research tool, making your professionalism shine.
<u>Use RPR® To Create CMAs That Amaze</u>	Join us for this fast paced 60-minute demo that will help you create a detailed Seller Report. Educate your clients about their property value using RPR®’s Refined Value Tool. The in-depth knowledge you provide with this report will help you stand out.
<u>MLS Tools Overview</u>	Not sure what tools are included in your Association membership? This informative class will help new and seasoned agents get the most value from their membership.
<u>Cloud CMA: The Customizable Program for You</u>	<p>This versatile CMA software allows you to easily create amazing CMA reports, Buyer Tours, Property Reports and Flyers. Win more listings with the best CMA tools on the market.</p> <p>Prerequisite: Map search on Paragon</p> <p>Link to video: How to Run Comp Search: https://tinyurl.com/y244myma</p>
<u>How to Input Listings – Key Information</u>	Learn how to seamlessly input listings on the MLS, as well as key information to avoid any violations.
<u>Intro to Transactions (zipForm® Edition)</u>	<p>Introduction to Transactions - zipForm® edition, is the tool for all your real estate related forms. You will learn time-saving functionalities to organize your files, understanding the difference between Transactions and Templates will enhance your efficiency and how to use Digital Ink 2.0 for all your electronic signatures.</p> <p>Please bring your C.A.R credentials.</p>
<u>Supra Keys and SupraWEB</u>	Discover all Supra can do for you. Learn how Supra can monitor your keys and lockboxes, and how to generate informative reports along the way.
<u>Advanced zipForm®</u>	<p>This class goes beyond the basics – we will explore all the buttons on the Transaction home page. This fast-paced class is not for beginners.</p> <p>Prerequisite: Intro to zipForm Plus</p>
<u>Free Phone Apps You Need Now</u>	It’s an app world and you need information at your fingertips to impress clients. This class will explore valuable real estate apps for your phone.
<u>Basics of Paragon</u>	This is a mandatory class for all new members and a class for experienced members who would like to revisit the basics. You will gain an overview of the Paragon MLS with emphasis on Search. You must call 925.730.4060 to register.
<u>Glide – Prepare C.A.R. Forms Efficiently & Effectively</u>	Glide now offers a full set of features to manage all your C.A.R. forms. Designed to be fast, simple, and safe. These new forms features are developed specifically for your real estate workflows.
<u>ShowingTime – Tool for Your Listing Appointments</u>	ShowingTime is the industry’s most powerful showing and feedback management tool; now available 24/7 to all members and quickly set up through Paragon. Discover how you can use this showing appointment tool to save time, generate more showings, and help sell your listings more efficiently.