



Limited Function Referral Office (LFRO) Certification Form

To Designated REALTORS®: Please complete the following and mail to the address above and email memberservices@bayeast.org

In accordance with Article IX, Section 2, of the association's bylaws, this will certify that the undersigned Designated REALTOR® (or his firm) has a direct or indirect ownership interest in an entity engaged exclusively in soliciting and/or referring clients and customers to the REALTOR® for consideration on a substantially exclusive basis and are not participants or subscribers in any Multiple Listing Service ("MLS").

This will also certify that all of the licensees affiliated with that entity (list provided below) are solely engaged in referring clients and customers and are not engaged in listing, selling, leasing, renting, managing, counseling, appraising, or arranging financing for real property and are not participants or subscribers in any MLS.

Provide Agent's name and license #

The exemption for any licensee included on the certification form shall automatically be revoked upon the individual being engaged in real estate licensed activities (listing, selling, leasing, renting, managing, counseling, appraising, or arranging financing for real property) other than referrals or upon their joining an MLS, **and dues for the current fiscal year shall be payable.**

Must complete all information below – Incomplete form will be rejected

Certified by _____ Date _____
(Designated REALTOR® / Broker) (print or type name)

Signature of Designated REALTOR® / Broker _____

Name of Real Estate Firm/Brokerage _____

Name of Referral DBA/Corporation _____
(Do not list your real estate firm name here, must be the name of the separate DBA or Corporation using for referrals)

Phone _____ E-mail address _____

Helping our members succeed as Real Estate Professionals