

# Commercial Industrial For Lease Listing Input Form *(Printed Version)*

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**\* = Required Information    A=AutoFill**

## GENERAL INFORMATION

Building Type \*

- DL Research & Development     IL Comm Ind For Lease     LT Loft     ML Manufacturing  
 OL Office     OT Other     RL Retail     UL Mixed Use     WL Warehouse

MLS Area Code (4) \*

House# (6) - A \*

Direction - A \*

Street Name (20) - A \*

City (16) - A \*

County

Zip (5) - A \*

APN- Assessors Parcel Number (16) - A

List Price (8) \*

List Date (10) \*

Expire Date (10) \*

Concessions Considered

- N - No     Y - Yes

//

Zoning (4)

Listing Type \*

ER - Exclusive Right  NT - Net  OP - Open  SR - Seller Reserved

Listing Service \*

Census Tract - A

E - Entry Only  F - Full Service  L - Limited Service

Listing Agent Name (20) \*

Listing Agent DRE# \*

Listing Broker DRE# \*

Co-List Agent Name (20)

Co List Agent DRE#

Tot Sq Ft of Bldg - A \*

Available Sq Ft \*

Min Sq Ft for Lease \*

Tot # Parking Spaces \*

Tot # Garage & Parking Spaces

Year Built (4) - A \*

General Description of Property (40)

Present Use (30)

Primary Use \*

Heavy Industrial  Light Industrial  Manufacturing  Office  Retail  Service

Directions to Property (31) \*

District/Neighborhood/Subdivision (16) \*

Cross Street (16) \*

Primary Showing Contact

Primary Showing Phone

Showing (31) \*

Showing Schedule Link

Occupied By \*

Manager  Owner  Tenant  Vacant

Apx Lot Acres (7) -A \*

Apx Lot Sq Ft (7) - A \*

Tax Database ID

Alameda  Contra Costa

Tax ID

Disclosures Link

Branded Media Link

Branded Media Link 2

Unbranded Media Link

Unbranded Media Link 2

Printed Neighborhood Rpt \*

N - No  Y - Yes

VOW Include \*

Yes  No

VOW Address \*

Yes  No

VOW Comment \*

Yes  No

VOW AVM \*

Yes  No

V - Internet Display

V1 - Full Street Address  V2 - Partial Street Name  V3 - No Address

ZZ - Internet Sites

ZZ1 - Yes - All Sites  ZZ2 - No - No Sites

**REMARKS**

Confidential Remarks (1000 Characters)

Remarks (1000 Characters)

**FEATURES**

A - Ceiling Height

- A1 - Under 12 Ft    A2 - 12 Ft - 18 Ft    A3 - Over 18 Ft

C - Cooling

- C1 - Area A/C    C2 - Central 1 Zone A/C    C3 - Window Unit    C4 - Other  
 C5 - Heat Pump    C6 - MultiUnits    C7 - Room Air    C8 - See Remarks  
 C9 - Roof Package Joint    C10 - Roof Package Separate    C11 - Zoned Air  
 C12 - MultiZone    C13 - Individual Air    C14 - None

## B - Commercial Type

- B1 - Commercial
- B2 - Garage/Auto
- B3 - Industrial - Heavy
- B4 - Industrial - Light
- B5 - Industrial Warehouse
- B6 - Manufacturing
- B7 - Medical/Dental
- B8 - Office Building
- B9 - Research & Development
- B10 - Retail
- B11 - Service
- B12 - Shopping Center
- B13 - Vacant Land
- B14 - Other
- B15 - Auto Dealer
- B16 - Auto Service
- B17 - Bakery
- B18 - Bar/Tavern/Lounge
- B19 - Barber/Beauty
- B20 - Bed & Breakfast
- B21 - Books/Cards/Stationary
- B22 - Car Wash
- B23 - Catering
- B24 - Cleaning/Laundry
- B25 - Commercial/Retail
- B26 - Convalescent
- B27 - Deli
- B28 - Drugstore
- B29 - Fast Food
- B30 - Florist
- B31 - Furniture
- B32 - Gift/Boutique
- B33 - Grocery
- B34 - Hardware
- B35 - Hotel/Motel
- B36 - Laundromat
- B37 - Liquor Store
- B38 - Live Work
- B39 - Marine Industrial
- B40 - Meats
- B41 - Mixed
- B42 - Mobile Home Park
- B43 - None
- B44 - Nursery
- B45 - Pet Shop
- B46 - Printing
- B47 - Professional Service
- B48 - Recreational
- B49 - Religious
- B50 - Residential
- B51 - Restaurant
- B52 - School
- B53 - Service Station
- B54 - Storage
- B55 - Storage Tank
- B56 - Warehouse
- B57 - Wholesale
- B58 - Winery

## D - Disclosure/Zones \*

- D1 - Agt Related To Principal
- D2 - Current Business License
- D3 - Exclusions - See Remarks
- D4 - First Right of Refusal
- D5 - Mello-Roos
- D6 - Owner is Lic Real Est Agt
- D7 - Probate/Court
- D8 - Probate/Independent Adm
- D9 - Rent Control
- D10 - Special Assmt/Bonds
- D11 - Special Flood Haz Area
- D12 - Special Studies Zone
- D13 - None
- D14 - Other - Call/See Agent
- D15 - Airport Disclosure
- D16 - Hospital Nearby
- D17 - Hotel/Motel Nearby
- D18 - Land Trust Restrictions
- D19 - Shopping Cntr Nearby
- D20 - Restaurant Nearby
- D21 - Disclosure Package Avail
- D22 - Disclosure Statement
- D23 - Lead Hazard Disclosure
- D24 - Nat Hazard Disclosure
- D25 - Seismic Hazards Zone
- D26 - Not Mapped

## E - Exterior \*

- E1 - Block
- E2 - Brick
- E3 - Brick/Veneer
- E4 - Concrete
- E5 - Masonry
- E6 - Metal
- E7 - Steel Block
- E8 - Stucco
- E9 - Tilt-Up
- E10 - Wood/Frame
- E11 - None
- E12 - Other
- E13 - Alcan Skirt
- E14 - Aluminum Siding
- E15 - Aluminum Skirt
- E16 - Asphalt
- E17 - Block Skirt
- E18 - Brick Skirt
- E19 - Brick Veneer Skirt
- E20 - Composition Shingles
- E21 - Concrete Block
- E22 - Fiberglass Skirt
- E23 - Glass Curtain Wall
- E24 - Lap
- E25 - Lap Skirt
- E26 - Log
- E27 - Masonite
- E28 - Masonite Skirt
- E29 - Metal Skirt
- E30 - No Skirt
- E31 - Other Skirt
- E32 - Plaster
- E33 - Rock Skirt
- E34 - Shingles
- E35 - Siding - Cement
- E36 - Siding - Fiberglass
- E37 - Siding - Lap
- E38 - Siding - Metal
- E39 - Siding - Other
- E40 - Siding - Vinyl
- E41 - Siding - Wood
- E42 - Steel
- E43 - Stone
- E44 - Wood Shingles
- E45 - Siding - Redwood
- E46 - Siding - Stone
- E47 - Siding - Stucco
- E48 - Stone Skirt
- E49 - Stucco & Stone
- E50 - Styrofoam Skirt
- E51 - Vinyl Skirt
- E52 - Wood
- E53 - Wood Skirt
- E54 - Fiber Cement
- E55 - Glass
- E56 - Siding - Shingle

## F - Floors \*

- F1 - Brick
- F2 - Ceramic Tile
- F3 - Concrete Slab
- F4 - Hardwood Floors
- F5 - Linoleum
- F6 - Partially Carpeted
- F7 - Unfinished
- F8 - Vinyl
- F9 - W/W Carpeting
- F10 - Wood
- F11 - None
- F12 - Other
- F13 - See Remarks
- F14 - Carpet
- F15 - Tile
- F16 - Combo of Materials
- F17 - Heavy Duty

## G - Garage/Parking \*

- G1 - Carport(s)
- G2 - Class A Garage
- G3 - Common Parking Areas
- G4 - Enclosed Garage
- G5 - Private Lot
- G6 - Room for Truck Parking
- G7 - Security Garage
- G8 - Spaces Assigned
- G9 - Street Parking
- G10 - None
- G11 - Other
- G12 - Commercial Vehicle Allowd
- G13 - Common Area Assigned
- G14 - Common Area Shared
- G15 - Covered Parking
- G16 - Electric Gate
- G17 - Exclusive
- G18 - Garage Parking
- G19 - Leased Parking Area
- G20 - Lighted
- G21 - Metered
- G22 - Offsite
- G23 - Open
- G24 - Parking Lot 1 Block
- G25 - Private
- G26 - Public
- G27 - Space Per Unit - 1
- G28 - Underground Parking

## H - Heating

- H1 - Central Gravity
- H2 - Electric
- H3 - Floor Furnace
- H4 - Forced Air 1 Zone
- H5 - Gas
- H6 - Radiant
- H7 - Solar
- H8 - Space
- H9 - Steam
- H10 - Wall Furnace
- H11 - No Heat
- H12 - Other Heat
- H13 - Propane
- H14 - Hot Water
- H15 - MultiUnits
- H16 - Oil
- H17 - See Remarks
- H18 - Wood Stove
- H19 - Baseboard
- H20 - Common
- H21 - Heat Pump
- H22 - MultiZone
- H23 - Roof Package Joint
- H24 - Roof Package Separate
- H25 - Zoned Heat

L - Leasee Expenses \*

- L1 - Electric
- L2 - Elevator
- L3 - Exterior Maintenance
- L4 - Fire Insurance
- L5 - Gas
- L6 - Glass Insurance
- L7 - Grounds Maintenance
- L8 - HVAC Maintenance
- L9 - Interior Maintenance
- L10 - Janitorial
- L11 - Liability Insurance
- L12 - Merchants Association
- L13 - Roof Maintenance
- L14 - Sewer
- L15 - Site Maintenance
- L16 - Tax Escalation Clause
- L17 - Taxes
- L18 - Trash
- L19 - Water
- L20 - None
- L21 - Other

I - Lease Includes \*

- I1 - Allowance For Improvement
- I2 - Custom Lessee Improvement
- I3 - Partitions
- I4 - Secretarial Service
- I5 - Space Parking
- I6 - Space Planning
- I7 - None
- I8 - Other
- I9 - Building Only
- I10 - Building/Land
- I11 - Equipment
- I12 - Furniture
- I13 - Inventory
- I14 - Leasehold Improvements
- I15 - Personal Property
- I16 - Security Service

J - Lease Terms Available \*

- J1 - Less than 2 Years
- J2 - 2 To 5 Years
- J3 - 5 To 10 Years
- J4 - Over 10 Years
- J5 - Month to Month
- J6 - Option to Renew
- J7 - None
- J8 - Other

K - Lease Type \*

- K1 - % Clause
- K2 - Cost Of Liv Escalation Cl
- K3 - Covenant
- K4 - Full Service
- K5 - Gross
- K6 - Net
- K7 - Net Net
- K8 - Purchase Option Available
- K9 - Straight
- K10 - Sublease
- K11 - Tax Clause
- K12 - Triple Net
- K13 - None
- K14 - Other
- K15 - 1 Year
- K16 - 11-15 Years
- K17 - 16+ Years
- K18 - 2 Years
- K19 - 3 Years
- K21 - 4 Years
- K22 - 5 Years
- K23 - 6-10 Years
- K24 - Common Area Maintenance
- K25 - Month to Month
- K27 - Renewal Option
- K28 - Fixed
- K29 - Fixed +% Gross
- K30 - Percentage
- K31 - Security Deposit Required
- K32 - Tax Increase Esc

M - Local Government \*

- M1 - Neighborhood Approval
- M2 - Public Hearing
- M3 - Type of Business Allowed
- M4 - Use Permit
- M5 - None
- M6 - Other

N - Location \*

- N1 - Corner
- N2 - Inside
- N3 - Shopping Center
- N4 - Professional Center
- N5 - Business District
- N6 - Industrial District
- N7 - Mid-Block
- N8 - Strip Retail
- N9 - None
- N10 - Other
- N11 - BART Nearby
- N12 - Business Park
- N13 - City
- N14 - Commercial
- N15 - County
- N16 - Cul-De-Sac
- N17 - Free Standing
- N18 - Freeway Nearby
- N19 - Hospital Nearby
- N20 - In Home
- N21 - Mall
- N22 - Neighborhood
- N23 - Neighborhood Commercial
- N24 - Public Transport Nearby
- N25 - Residential Area
- N26 - Restaurant Nearby
- N27 - Rural
- N28 - See Remarks
- N29 - Shopping Center Nearby
- N30 - Shopping Nearby
- N31 - Warehouse

O - Miscellaneous

- O1 - Approved RR Spur/Siding
- O2 - Burglar Alarm
- O3 - Counters
- O4 - Display Case
- O5 - Elevator
- O6 - Existing Lease
- O7 - Fenced Yard
- O8 - Fire Alarm
- O9 - Fire Sprinkler System
- O10 - Floor Drain
- O11 - Free Standing Building
- O12 - Gas Tanks and Pumps
- O13 - Limited Wheelchair Access
- O14 - Major Tenant(s)
- O15 - Month to Month
- O16 - Paved Yard
- O17 - Overhead Crane
- O18 - Refrigerators
- O19 - Shelving
- O20 - Show Windows
- O21 - Smoke Detector
- O22 - Steam Cleaning
- O23 - Trade Fixtures
- O24 - Wheelchair Access
- O25 - Other
- O26 - 1 Restroom Per Unit
- O27 - Basement
- O28 - Beam and Post Ceilings
- O29 - Cafeteria
- O30 - Clear Span Ceilings
- O31 - Cold Storage
- O32 - Conference Room
- O33 - Display Window
- O34 - Dumpster
- O35 - Escalator(s)
- O36 - Extra Storage
- O37 - Front Sign
- O38 - Gas Pump
- O39 - Gas Tank
- O40 - Hydrant(s)
- O41 - Individ Thermostat Contrl
- O42 - Intercom
- O43 - Kitchen Facilities
- O44 - Landscaping
- O45 - Living Area in Building
- O46 - Major Tenant
- O47 - Manager's Office
- O48 - Meeting Facilities
- O49 - Multiple Tenant Building
- O50 - Multi-Wire
- O51 - Other Restroom Facilities
- O52 - Patio
- O53 - Pole Sign
- O54 - Reception Area
- O55 - Recreation Facility
- O56 - Refrigeration
- O57 - Restroom(s)-Private
- O58 - Restroom(s)-Public
- O59 - Roof Sign
- O60 - See Remarks
- O61 - Showroom
- O62 - Sprinkler System Landscap
- O63 - Sprinkler System Lawn
- O64 - Suspended Ceilings
- O65 - Telephone System
- O66 - Washer/Dryer Leased
- O67 - Washer/Dryer Owned
- O68 - Exterior-Excellent
- O69 - Exterior-Fair
- O70 - Exterior-Good
- O71 - Exterior-Very Good
- O72 - Fixer
- O73 - Interior-Excellent
- O74 - Interior-Fair
- O75 - Interior-Good
- O76 - Interior-Very Good
- O77 - New Construction
- O78 - Accessibl Approach w Ramp
- O79 - Access Bathrm(s)-Handicap
- O80 - Accessible Doors-Handicap
- O81 - Accessibl Elevator InstlId
- O82 - Accessibl Kitchen-Handicap
- O83 - Flashing Warnings-Handicp
- O84 - Grab Bars
- O85 - Handicapped Features
- O86 - Lowered Switch(s)
- O87 - Parking-Handicap
- O88 - Fire Escape
- O89 - Fire Suppression System
- O90 - Security Fence
- O91 - Security Gate
- O92 - Security Lights
- O93 - Security Patrol
- O94 - Security System Leased
- O95 - Security System Owned
- O96 - Vault
- O97 - Video System



P - Possession \*

- P1 - Negotiable  P2 - Tenant's Rights  P3 - None  P4 - Other  P5 - Rental Agreement  
 P6 - See Remarks  P7 - Seller Rent Back  P8 - Immediate  P9 - Close Of Escrow

Q - Reports \*

- Q1 - Asbestos  Q2 - City Inspection  Q3 - Electrical Report  Q4 - Engineer's Report  
 Q5 - Fire Inspection  Q6 - Furnace Inspection  Q7 - Health Inspection  
 Q8 - Pest Control Report  Q9 - Pool Inspection  Q10 - Roof Report  Q11 - None  
 Q12 - Other  Q13 - Acoustical Report  Q14 - Aerial Map  Q15 - Agricultural  
 Q16 - Agricultural Preserve  Q17 - Architectural Plans  Q18 - Blueprints Available  
 Q19 - Boiler Inspection  Q20 - Building Plans  Q21 - Coastal Commissions Juris  
 Q22 - Coastal Zone  Q23 - Contract for Crop  Q24 - Contractors Bid  
 Q25 - Deed Restricted  Q26 - Demolition Report  Q27 - Energy Audit  
 Q28 - Environmental Hazards Rpt  Q29 - Estoppel Certificate  
 Q30 - Existing Structure Report  Q31 - Expenses Available  Q32 - Fire Zone  
 Q33 - Flood Insurance Required  Q34 - Flood Zone  Q35 - Geological Report  
 Q36 - Geotechnical Report  Q37 - Geothermal  Q38 - Hillside  Q39 - Historical  
 Q40 - Lateral Sewer Inspect Req  Q41 - Lead Inspection Report  Q42 - Livestock Possible  
 Q43 - Local Assessments  Q44 - Mineral Rights Partial  Q45 - Moratoria In Effect  
 Q46 - Open Space Corridor  Q47 - Pest Certification Avail  Q48 - Possible Wetlands  
 Q49 - Potential Rezone  Q50 - Preliminary Title Report  Q51 - Property Inspection  
 Q52 - Redevelopment Area  Q53 - Rental/Lease Agreement  Q54 - Right Of Way  
 Q55 - Road Agreement  Q56 - Road/Maintenance Agrmt  Q57 - Scenic Corridor  
 Q58 - See Remarks  Q59 - Seismic Zone 4  Q60 - Seller Prop Questionnaire  
 Q61 - Seller Subject to TDS  Q62 - Sewer or Septic Report  Q63 - Sign Control  
 Q64 - Soils Letter  Q65 - Soils Map  Q66 - Soils Report  Q67 - Special Assess/Bonds  
 Q68 - Special Permits Required  Q69 - Subdivision Info  Q70 - Subdivision Map  
 Q71 - Subject to Lease  Q72 - Survey Required  Q73 - TDS Available  
 Q74 - Topographic Map  Q75 - Transfer Disclos Statmnt  Q76 - Transfer Tax Private  
 Q77 - Underground Tank  Q78 - Use Restrictions  Q79 - Vacant Land Questionnaire  
 Q80 - Water Test Log(s)  Q81 - Well Report  Q82 - Well-Test GPM  
 Q83 - Well-Test Potability  Q84 - Well-Test Required  Q85 - Whole House Inspect Avail  
 Q86 - Williamson Act  Q87 - Williamson Act NonRenewbl  Q88 - Survey  
 Q89 - Contour Map  Q90 - Use Permit

R - Roof \*

- R1 - Aluminum Over Tar  R2 - Barrel/Truss  R3 - Composition Shingles  R4 - Metal  
 R5 - Rolled Composition  R6 - Slate  R7 - Tar and Gravel  R8 - Tile  R9 - Unknown  
 R10 - Wood Shake  R11 - Wood Shingle  R12 - None  R13 - Other  R14 - Bitumen  
 R15 - Cement  R16 - Composition  R17 - Elastomeric  R18 - Fiberglass  R19 - Flat  
 R20 - See Remarks  R21 - Shake  R22 - Shingle  R23 - Foam

S - Story

- S1 - One    S2 - Two    S3 - Three    S4 - Four    S5 - Five or More    S6 - Mezzanine  
 S7 - Basement    S8 - Other

T - Truck Door

- T1 - 6 Ft - 8 Ft    T2 - 9 Ft - 12 Ft    T3 - Over 12 Ft    T4 - Cross Dock    T5 - Drive-In  
 T6 - Dock-High    T7 - No Truck Door    T8 - Other    T9 - 12' Roll Up Door  
 T10 - 16' Roll Up Door    T11 - Adjustable Height Dock    T12 - Alley  
 T13 - Clearance Under 8'    T14 - Conveyor System    T15 - Dock Height    T16 - Dock-Bay  
 T17 - Freight Elevator    T18 - Ground Level Dock    T19 - Loading Dock    T20 - None  
 T21 - Off Street    T22 - Roll Up Door    T23 - See Remarks    T24 - Stationary Dock  
 T25 - Truck Door    T26 - Waterfront

## U - Utilities

- U1 - 220 - Volt
- U2 - 3 Phase
- U3 - 400 Amp Or More
- U4 - 440 Volt
- U5 - Electric
- U6 - Gas
- U7 - Hot Water
- U8 - Hydrant(s)
- U9 - Master Meter
- U10 - Public Sewer
- U11 - Public Water
- U12 - Separate Meter
- U13 - Telephone Multi-Wiring
- U14 - Well
- U15 - Other
- U16 - Engineered Septic
- U17 - Holding Tank
- U18 - Meter on Site
- U19 - Mutual Water
- U20 - None
- U21 - Private Sewer
- U22 - See Remarks
- U23 - Septic Connected
- U24 - Shared Well
- U25 - Storage Tank
- U26 - 1 Phase
- U27 - 100 Amp Service
- U28 - 150 Amp Service
- U29 - 2 Phase
- U30 - 200 to 400 Amp Service
- U31 - 60-Amp Service
- U32 - Above Ground
- U33 - All Public
- U34 - Backup Generator
- U35 - Cable Available
- U36 - Cable Connected
- U37 - Dish Antenna
- U38 - DSL Available
- U39 - Internet Available
- U40 - Master Electric Meter
- U41 - Master Gas Meter
- U42 - Master Water Meter
- U43 - Propane
- U44 - Separate Electric Meter
- U45 - Telephone
- U46 - Telephone Switch
- U47 - Underground Utilities
- U48 - 880 Volts
- U49 - Generator
- U50 - TV Antenna
- U51 - Septic Tank

## W - Energy Saving Feature

- W1 - Attic Fan
- W2 - Biodeisel Furnace
- W3 - Caulked/Sealed
- W4 - Ceiling Insulation
- W5 - Chemical Free Insulation
- W6 - Energy Audit - Available
- W7 - EnergyAudit Req City-Cnty
- W8 - Energy Star Appliances
- W9 - Energy Star HVAC
- W10 - Energy Star Lighting
- W11 - Energy Star Windows Doors
- W12 - Geothermal Energy Source
- W13 - Green-Resource Eff Feats
- W14 - Heat Pump - Air
- W15 - Heat Pump - Geothermal
- W16 - Insulated Water Heater
- W17 - Insulation - Floor
- W18 - Insulation - Other
- W19 - Insulation - Partial
- W20 - Insulation - Per Owner
- W21 - Insulation - Unknown
- W22 - Low E Glass
- W23 - Low Flow Shower
- W24 - Low Flow Toilet
- W25 - No Insulation
- W26 - None
- W27 - Other
- W28 - Passive Solar
- W29 - Skylight Tube(s)
- W30 - Skylight(s)
- W31 - Smart Home System
- W32 - Smart Vent
- W33 - Smart Vent Foundation
- W34 - Smart Vent Roof
- W35 - Solar Available
- W36 - Solar Chamber
- W37 - Solar Domestic Water
- W38 - Solar Plumbed
- W39 - Solar Power
- W40 - Solar Power Battery Bkup
- W41 - Solar Power Off Grid
- W42 - Solar Power On Grid
- W43 - Solar Screens
- W44 - Storm Doors
- W45 - Storm Windows
- W46 - Thermostat Controller
- W47 - Triple Pane Windows
- W48 - Varies by Unit
- W49 - Walls Insulated
- W50 - Weather Stripped Door(s)
- W51 - Weather Stripping
- W52 - Appliances
- W53 - Doors
- W54 - Thermostat
- W55 - Water Heater
- W56 - Windows

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## Contact Information