



## Limited Function Referral Office (LFRO) Certification Form

**To Designated REALTORS®:** Please complete the following and mail to the address above, fax to 925-730-0237 or email [amperc@bayeast.org](mailto:amperc@bayeast.org) attention: Membership.

In accordance with Article X, Section 10.03, of the association's bylaws, this will certify that the undersigned Designated REALTOR® (or his firm) has a direct or indirect ownership interest in an entity engaged exclusively in soliciting and/or referring clients and customers to the REALTOR® for consideration on a substantially exclusive basis and are not participants or subscribers in any Multiple Listing Service ("MLS").

**This will also certify that all of the licensees affiliated with that entity (list provided below) are solely engaged in referring clients and customers and are not engaged in listing, selling, leasing, renting, managing, counseling, appraising, or arranging financing for real property and are not participants or subscribers in any MLS.**

Provide Agent's name and license #

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The exemption for any licensee included on the certification form shall automatically be revoked upon the individual being engaged in real estate licensed activities (listing, selling, leasing, renting, managing, counseling, appraising, or arranging financing for real property) other than referrals or upon their joining an MLS, **and dues for the current fiscal year shall be payable.**

**Must complete all information below – Incomplete form will be rejected**

Certified by \_\_\_\_\_ Date \_\_\_\_\_  
(Designated REALTOR® / Broker) (print or type name)

Signature of Designated REALTOR® / Broker \_\_\_\_\_

Name of Real Estate Firm/Brokerage \_\_\_\_\_

Name of Referral DBA/Corporation \_\_\_\_\_  
(Do not list your real estate firm name here, must be the name of the separate DBA or Corporation using for referrals)

Phone \_\_\_\_\_ E-mail address \_\_\_\_\_

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*Helping our members succeed as Real Estate Professionals*