



Residential Listing Input Form (Print Version)

CONDO/DETACHED/DUET/LOFT/PATIO HOME/VILLA/TOWNHOUSE

AutoFill is not guaranteed. The MLS is not responsible for the accuracy of AutoFill information which is taken from Tax records. All AutoFill fields can be altered manually after the fill is complete.

*** = Required Information A=AutoFill**

GENERAL INFORMATION

MLS Area Code (4) - A * House # - A * Direction - A * Street Name (20) - A *

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Unit # - A City (16) - A * Zip Code (5) - A *

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APN # - Assessors Parcel Number (16) - A List Price (8) * List Date (10) * Expire Date (10) *

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Building Type *

CO - Condo
 DE - Detached
 DU - Duet
 LT - Loft
 PV - Patio Home/Villa
 TH - Townhouse

Ownership Type

CP - CoOp
 PD - PUD
 TC - TIC

TIC % Owner Offered

Special Information *

ACT - Auction
 HUD - HUD
 None - None
 PSS - Potential Short Sale
 REO - REO

Listing Type *

EA - Exclusive Agency
 ER - Exclusive Right
 NT - Net
 OP - Open

Listing Service *

E - Entry Only
 F - Full Service
 L - Limited Service

Dual Variable *

N - No
 Y - Yes

HOA *

No
 Yes

New Subdivision

N - No
 Y - Yes

Comp to Selling Office (6) *

Comp Type *

\$
 %

Zoning - A

Year Built (4) - A *

Rooms Total - A *

Bedrooms - A *

Baths - A *

Baths Partial

Fireplaces *

Garage Spaces *

City Transfer Tax - A

N - No
 Y - Yes

Point of Sale Ordinance - A

N - No
 Y - Yes

Sq Ft Apx - A

Source of Sq Ft
 A - Appraisal
 B - Builder
 M - Measured
 O - Other
 P - Public Records
Census Tract - A**Listing Agent Name *****Listing Agent BRE Number *****Listing Broker BRE Number *****Co-List Agent Name****Co List Agent BRE Number****Stories ***
 One Story
 Two Story
 Three or More Stories
 Other
 Split level
 Tri-Level
Builder/Architect (14)**Model (14)****Lot Sq Ft Apx (7) - A *****Lot Acres Apx (7) - A *****Directions to Property (31)****District/Neighborhood/Subdivision (16) *****Cross Street (16) *****Showing Access Info (31) *****Supra Box? ***
 N - No
 Y - Yes
Lockbox Location (14)**Occupant Name (18)****Occupant Phone (10)****Occupied By ***
 C - Call Agent
 O - Owner
 T - Tenant
 V - Vacant
Occpnt Req 24 Hr Notice *
 N - No
 Y - Yes
Complex Name (14) - Required if "Type of Building" is Condo, Townhouse or Patio Home/Villa "ZG - Unit Features ***HOA Name (22) - Required if "HOA?" is Yes;Also Feature Group "A-Assoc Amenities", "B-Assoc Fees Include", "P-HOA Transfer Fees"****HOA Phone (10)****HOA Fee****HOA Fees Freq**
 A - Annually
 M - Monthly
 Q - Quarterly
Pending Litigation
 N - No
 Y - Yes
High School District (12)**Elementary School District (12)****Tax Database ID**
 Alameda
 Contra Costa

Virtual Tour

Printed Neighborhood Rpt *

N - No Y - Yes

VOW Include *

Yes No

VOW Address *

Yes No

VOW Comment *

Yes No

VOW AVM *

Yes No

Pool (Y/N) *

N - No Y - Yes

REMARKS

Confidential Remarks (225 Characters)

Public Remarks (300 Characters)

Subdivision Profile Remarks (100 Characters)

Sales Office Info Remarks (100 Characters)

FEATURES

A – HOA Amenities *

- A1 – Club House A2 – Golf Course A3 – Greenbelt A4 – Gym/Exercise Facility A5 – Playground
 A6 – Pool A7 – Racquetball A8 – Roof Deck A9 – Sauna A10 – Security Gate A11 – Spa
 A12 – Tennis Court(s) A13 – Other

B – HOA Fees Include *

- B1 – Cable TV B2 – Common Area Maint B3 – Common Heating B4 – Common Hot Water
 B5 – Earthquake Insurance B6 – Electricity B7 – Exterior Maintenance B8 – Gas
 B9 – Hazard Insurance B10 – Management Fee B11 – Reserves B12 – Security/Gate Fee
 B13 – Trash Removal B14 – Water/Sewer B15 – Other B16 – None

C – Bath Master Includes

- C1 – Bidet C2 – Sauna C3 – Shower Over Tub C4 – Skylight C5 – Solid Surface C6 – Split Bath
 C7 – Stall Shower C8 – Sunken Tub C9 – Tile C10 – Tub C11 – Tub with Jets
 C12 – Updated Baths C13 – Other

D – Bath Non-Master Includes

- D1 – Bidet D2 – Sauna D3 – Shower Over Tub D4 – Skylight D5 – Solid Surface D6 – Split Bath
 D7 – Stall Shower D8 – Sunken Tub D9 – Tile D10 – Tub D11 – Tub with Jets
 D12 – Updated Baths D13 – Other

E – Cooling *

- E1 – Ceiling Fan(s) E2 – Central 1 Zone A/C E3 – Central 2 Or 2+ Zones A/C
 E4 – New Construction Option E5 – Swamp Cooler E6 – Whole House Fan E7 – Window/Wall Unit(s)
 E8 – No Air Conditioning E9 – None E10 – Other

F – Construction Status *

- F1 – Existing F2 – New Construct – Completed F3 – New Construct-To Be Built

G – Disabled Features

- G1 – Disabled Bath Feat G2 – Disabled Kit Feat G3 – Elevator G4 – Flashing Drbell Warning
 G5 – Halls/Doors – 3 Ft Wide G6 – Lower Light Switches G7 – Stair Lift G8 – Wheelchair Ramp(s)
 G9 – Other G10 – None

H – Disclosures *

- H1 – Agt Related To Principal H2 – Architectural Apprl Req H3 – Building Restrictions
 H4 – Current Bus Lic H5 – Easements H6 – Exclusions – See Remarks H7 – Fire Hazard Area
 H8 – First Right of Refusal H9 – Geological Restrictions H10 – Hazardous Waste Area
 H11 – Home Warranty Plan H12 – Mello-Roos District H13 – Moratorium H14 – Nat Hazard Disclosure
 H15 – Not Mapped H16 – Owner is Lic Real Est Agt H17 – Probate/Court Approval
 H18 – Probate/Independent Adm H19 – Rent Control H20 – REO/Bank Owned
 H21 – Rt to Sell: Relo w/o Comp H22 – Seismic Hazards Zone H23 – Short PayTrans/Short Sale
 H24 – Special Assmt/Bonds H25 – Special Flood Haz Area H26 – Special Hazards Zone
 H27 – Special Studies Zone H28 – None H29 – Other – Call/See Agent H30 – HOA Rental Restrictions
 H31 – Senior Living

I – Equipment Additional *

- I1 – Central Vacuum I2 – Dryer I3 – DSL/Modem Line I4 – Electronic Air Cleaner
 I5 – Fire Alarm System I6 – Fire Sprinklers I7 – Garage Door Opener I8 – Intercom
 I9 – Mirrored Closet Door(s) I10 – Satellite Dish – Owned I11 – Security Alarm – Leased
 I12 – Security Alarm – Owned I13 – Stereo Speakers Built-In I14 – TV Antenna I15 – Washer
 I16 – Water Filter System I17 – Water Heater Electric I18 – Water Heater Gas I19 – Water Heater Solar
 I20 – Water Softener System I21 – Window Coverings I22 – None I23 – Other
 I24 – Tankless Water Heater

J – Exterior *

- J1 – Aluminum Siding J2 – Brick J3 – Composition Shingles J4 – Concrete Block
 J5 – Dual Pane Windows J6 – Stone J7 – Stucco J8 – Vinyl Siding J9 – Wood Shingles
 J10 – Wood Siding J11 – None J12 – Other

K – Fireplaces *

- K1 – Brick K2 – Circular K3 – Decorative Only K4 – Den K5 – Dining Room K6 – Electric
 K7 – Family Room K8 – Fireplace Insert K9 – Free Standing K10 – Gas Burning K11 – Gas Starter
 K12 – Living Room K13 – Master Bedroom K14 – Metal K15 – New Construction Option
 K16 – Pellet Stove K17 – Raised Hearth K18 – Rec/Rumpus Room K19 – Stone K20 – Two-Way
 K21 – Woodburning K22 – Wood Stove Insert K23 – None K24 – Other

L – Flooring *

- L1 – Concrete Slab L2 – Hardwood Floors L3 – Hardwood Flrs Throughout L4 – Laminate
 L5 – Linoleum L6 – Parquet L7 – Stone (Marble, Slate etc. L8 – Tile L9 – Vinyl
 L10 – Wall to Wall Carpeting L11 – Wood L12 – None L13 – Other

M – Foundation

- M1 – Crawl Space M2 – Full Basement M3 – Partial Basement M4 – Post & Pier M5 – Raised
 M6 – Slab M7 – Other

N – Garage/Parking *

- N1 – Attached Garage
- N2 – Below Building Parking
- N3 – Carport – 1
- N4 – Carport – 2 Or More
- N5 – Converted Garage
- N6 – Covered Parking
- N7 – Detached Garage
- N8 – Drive Through Parking
- N9 – Enclosed Garage
- N10 – Garage Parking
- N11 – Golf Cart
- N12 – Guest Parking
- N13 – Int Access From Garage
- N14 – No Parking on Site
- N15 – Off Street Parking
- N16 – Parking Spaces
- N17 – Parking Area
- N18 – RV/Boat Parking
- N19 – Security
- N20 – Side Yard Access
- N21 – Spaces – Assigned
- N22 – Space Per Unit – 1
- N23 – Space Per Unit – 2
- N24 – Tandem Parking
- N25 – Underground Parking
- N26 – Undersized Garage
- N27 – Workshop in Garage
- N28 – None
- N29 – Other

O – Heating *

- O1 – Baseboard
- O2 – Central Gravity
- O3 – Electric
- O4 – Floor Furnace
- O5 – Forced Air 1 Zone
- O6 – Forced Air 2 Zns or More
- O7 – Gas
- O8 – Heat Pump
- O9 – Individual Rm Controls
- O10 – Perimeter
- O11 – Radiant
- O12 – Solar
- O13 – Space Heater
- O14 – Steam
- O15 – Wall Furnace
- O16 – No Heat
- O17 – Other Heat

P – HOA Transfer Fees

- P1 – Paid by Buyer
- P2 – Paid by Seller
- P3 – No Transfer Fee
- P4 – Other

Q – HOA Documents

- Q1 – Budget
- Q2 – Bylaws
- Q3 – CC&R'S
- Q4 – Financial Statement
- Q5 – Reserve Study
- Q6 – Rules and Regulations
- Q7 – Other HOA Docs

R – Inspections/Reports

- R1 – Asbestos
- R2 – Drainage
- R3 – Electrical
- R4 – Engineering
- R5 – Fire/Health/City
- R6 – Fireplace Inspection
- R7 – Furnace Inspection
- R8 – Home Inspection
- R9 – Pest Control
- R10 – Pool Inspection
- R11 – Radon
- R12 – Roof Inspection
- R13 – Septic System
- R14 – Sewer Lateral Test
- R15 – Soils
- R16 – Structural
- R17 – None
- R18 – Other

S – Kitchen Features *

- S1 – 220 Volt Outlet
- S2 – Breakfast Bar
- S3 – Breakfast Nook
- S4 – Counter – Laminate
- S5 – Counter – Solid Surface
- S6 – Counter – Stone
- S7 – Counter – Tile
- S8 – Dishwasher
- S9 – Double Oven
- S10 – Eat In Kitchen
- S11 – Electric Range/Cooktop
- S12 – Garbage Disposal
- S13 – Gas Range/Cooktop
- S14 – Grill Built-in
- S15 – Ice Maker Hookup
- S16 – Island
- S17 – Microwave
- S18 – Oven Built-in
- S19 – Pantry
- S20 – Range/Oven Built-in
- S21 – Range/Oven Free Standing
- S22 – Refrigerator
- S23 – Self-Cleaning Oven
- S24 – Skylight(s)
- S25 – Trash Compactor
- S26 – Updated Kitchen
- S27 – Wet Bar
- S28 – None
- S29 – Other

T – Laundry *

- T1 – 220 Volt Outlet
- T2 – Coin Operated
- T3 – Community Facility
- T4 – Dryer
- T5 – Gas Dryer Hookup
- T6 – Hookups Only
- T7 – In Basement
- T8 – In Closet
- T9 – In Garage
- T10 – In Laundry Room
- T11 – In Unit
- T12 – No Hookups
- T13 – Washer
- T14 – None
- T15 – Other

U – Level – Lower

- U1 – 1 Bedroom U2 – 2 Bedrooms U3 – 3 Bedrooms U4 – 4 Bedrooms U5 – 5 Bedrooms
 U6 – 6+ Bedrooms U7 – 0.5 Bath U8 – 1 Bath U9 – 1.5 Baths U10 – 2 Baths U11 – 2.5 Baths
 U12 – 3 Baths U13 – 3.5 Baths U14 – 4 Baths U15 – 5+ Baths U16 – Basement
 U17 – Laundry Facility U18 – Main Entry U19 – Master Bedrm Suite – 1 U20 – Master Bedrm Suites – 2
 U21 – Master Bedrm Retreat U22 – No Steps to Entry U23 – Other

V – Level – Street *

- V1 – 1 Bedroom V2 – 2 Bedrooms V3 – 3 Bedrooms V4 – 4 Bedrooms V5 – 5 Bedrooms
 V6 – 6+ Bedrooms V7 – 0.5 Bath V8 – 1 Bath V9 – 1.5 Baths V10 – 2 Baths V11 – 2.5 Baths
 V12 – 3 Baths V13 – 3.5 Baths V14 – 4 Baths V15 – 5+ Baths V16 – Laundry Facility
 V17 – Main Entry V18 – Master Bedrm Suite – 1 V19 – Master Bedrm Suites – 2
 V20 – Master Bedrm Retreat V21 – No Steps to Entry V22 – None V23 – Other

W – Level – Upper

- W1 – 1 Bedroom W2 – 2 Bedrooms W3 – 3 Bedrooms W4 – 4 Bedrooms W5 – 5 Bedrooms
 W6 – 6+ Bedrooms W7 – 0.5 Bath W8 – 1 Bath W9 – 1.5 Baths W10 – 2 Baths W11 – 2.5 Baths
 W12 – 3 Baths W13 – 3.5 Baths W14 – 4 Baths W15 – 5+ Baths W16 – Laundry Facility
 W17 – Loft W18 – Main Entry W19 – Master Bedrm Suite – 1 W20 – Master Bedrm Suites – 2
 W21 – Master Bedrm Retreat W22 – No Steps to Entry W23 – Other

X – Lot Description *

- X1 – 2 Houses / 1 Lot X2 – Adj To/On Golf Course X3 – Agriculture Use X4 – Bay Front / Beach
 X5 – Boat Dock X6 – Close To Clubhouse X7 – Corner X8 – Court X9 – Creek Front
 X10 – Cul-De-Sac X11 – Down Slope X12 – Horses Possible X13 – Irregular X14 – Lagoon
 X15 – Lakefront X16 – Level X17 – Pond X18 – Premium Lot X19 – Regular X20 – Riverfront
 X21 – Secluded X22 – Up Slope X23 – Vineyard X24 – Zero Lot Line X25 – No Lot X26 – Other
 X27 – Horse Setup

Y – Pets

- Y1 – Additional Deposit Req'd Y2 – Allowed – Yes Y3 – Call Agent Y4 – Cat Permitted
 Y5 – Dog Permitted Y6 – Number Restrictions Y7 – Size Restrictions Y8 – Upon Approval
 Y9 – No – Not Allowed Y10 – Other Y11 – Unknown

Z – Pool *

- Z1 – Above Ground Z2 – Black Bottom Z3 – Cabana Z4 – Community Fclty Z5 – Electric Heat
 Z6 – Fiberglass Z7 – Gas Heat Z8 – Gunite Z9 – Hot Tub Z10 – In Ground Z11 – Lap Only
 Z12 – Liner Z13 – Membership (Optional) Z14 – No Heat Z15 – Pool Cover Z16 – Pool Sweep
 Z17 – Possible Pool Site Z18 – Solar Cover Z19 – Solar Heat Z20 – Spa Z21 – None Z22 – Other

ZA – Possession *

- ZA1 – COE ZA2 – Immediate ZA3 – Negotiable ZA4 – Tenant's Rights ZA5 – Upon Completion
 ZA6 – None ZA7 – Other

ZB – Roof *

- ZB1 – Composition Shingles ZB2 – Metal ZB3 – Rolled Composition ZB4 – Slate
 ZB5 – Tar and Gravel ZB6 – Tile ZB7 – Unknown ZB8 – Wood Shakes/Shingles ZB9 – None
 ZB10 – Other

ZC – Room – Additional *

- ZC1 – Atrium ZC2 – Attic – Finished ZC3 – Au Pair ZC4 – Basement Finished
 ZC5 – Basement Unfinished ZC6 – Bonus/Plus Room ZC7 – Den ZC8 – Dining Area ZC9 – Dining Ell
 ZC10 – Family Room ZC11 – Florida/Screen Room ZC12 – Formal Dining Room ZC13 – Guest House
 ZC14 – In-Law Quarters ZC15 – Kitchen/Family Combo ZC16 – Library ZC17 – Media
 ZC18 – Music Room ZC19 – Office ZC20 – Rec/Rumpus Room ZC21 – Solarium ZC22 – Storage
 ZC23 – Study ZC24 – Sun Porch ZC25 – Unfinished Room ZC26 – Utility Room ZC27 – Workshop
 ZC28 – No Additional Rooms ZC29 – Other

ZE – Style *

- ZE1 – Brown Shingle ZE2 – Bungalow ZE3 – Cabin ZE4 – Cape Cod ZE5 – Colonial
 ZE6 – Contemporary ZE7 – Cottage ZE8 – Craftsman ZE9 – Custom ZE10 – English
 ZE11 – Farm House ZE12 – Fixer-Handyman Special ZE13 – French Country ZE14 – French Provincial
 ZE15 – MacGregor ZE16 – Manufactured Housing ZE17 – Mediterranean ZE18 – Normandy
 ZE19 – Other ZE20 – Prairie ZE21 – Ranch ZE22 – Spanish ZE23 – Traditional ZE24 – Tudor
 ZE25 – Victorian ZE26 – None

ZF – Terms *

- ZF1 – Assumable ZF2 – Builder's Lender – FHA ZF3 – Builder's Lender – VA
 ZF4 – Builder's Lender-In-House ZF5 – C.H.F.A. ZF6 – Cash ZF7 – Conventional
 ZF8 – 1031 Exchange ZF9 – FHA ZF10 – Installment Sale ZF11 – Lease Option ZF12 – OMC 1st
 ZF13 – OMC 2nd ZF14 – Trade ZF15 – VA ZF16 – None ZF17 – Other

ZG – Unit Feature

- ZG1 – Conversion ZG2 – Corner Unit ZG3 – Elevator Building ZG4 – End Unit
 ZG5 – Ground Floor Location ZG6 – Levels in Unit – 1 ZG7 – Levels in Unit – 2
 ZG8 – Levels in Unit – 3+ ZG9 – Live/Work Unit ZG10 – New Construction ZG11 – No Steps to Entry
 ZG12 – Penthouse Location ZG13 – Studio ZG14 – Unit Faces Common Area ZG15 – Unit Faces Street
 ZG16 – Other

ZH – Views

- ZH1 – Bay ZH2 – Bay Bridge ZH3 – Canyon ZH4 – Carquinez ZH5 – City Lights ZH6 – Delta
 ZH7 – Downtown ZH8 – Forest ZH9 – Golden Gate Bridge ZH10 – Golf Course ZH11 – Greenbelt
 ZH12 – Hills ZH13 – Lake ZH14 – Las Trampas Foothills ZH15 – Marina ZH16 – Mountains
 ZH17 – Mt Diablo ZH18 – Panoramic ZH19 – Park ZH20 – Partial ZH21 – Pasture ZH22 – Ridge
 ZH23 – San Francisco ZH24 – Valley ZH25 – Water ZH26 – Wooded ZH27 – Other

ZI – Water/Sewer *

- ZI1 – Septic Tank ZI2 – Sewer System – Private ZI3 – Sewer System – Public ZI4 – Spring(s)
 ZI5 – Storage Tank ZI6 – Sump Pump ZI7 – Water – Private ZI8 – Water – Public
 ZI9 – Well – Agricultural ZI10 – Well – Shared ZI11 – Well Private ZI12 – None ZI13 – Other

ZJ – Yard Description *

- ZJ1 – Back Yard ZJ2 – Deck(s) ZJ3 – Dog Run ZJ4 – Fenced ZJ5 – Front Yard ZJ6 – Garden/Play
 ZJ7 – Patio ZJ8 – Patio Covered ZJ9 – Patio Enclosed ZJ10 – Side Yard ZJ11 – Sprinklers Automatic
 ZJ12 – Sprinklers Back ZJ13 – Sprinklers Front ZJ14 – Sprinklers Side ZJ15 – Storage
 ZJ16 – Terraced Back ZJ17 – Terraced Down ZJ18 – Terraced Up ZJ19 – Tool Shed ZJ20 – No Yard
 ZJ21 – Other

ZL – Solar

- ZL1 – Solar Pool Owned ZL2 – Solar Pool Leased ZL3 – Solar Water Heater Owned
 ZL4 – Solar Water Heater Leased ZL5 – Solar Electrical Owned ZL6 – Solar Electrical Leased ZL7 – Other
 ZL8 – Unknown ZL9 – None

ZK – Internet Display *

- ZK1 – Full Street Address ZK2 – Partial Street Name ZK3 – No Address

ZZ – Internet Sites *

- ZZ1 – Yes – All Sites ZZ2 – No – No Sites

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