

IDX (Internet Data Exchange) Application

It can take 2-4 business days to process

The IDX application is entered into by and between Bay East Association of REALTORS®, MLS Subscriber, and their IDX Consultant, and is subject to all MLS Rules and agreements signed.

All fields are **required** to be completed. Incomplete or Pending applications are only kept on file for 2 weeks.

Agent Name: _____ Member #: _____

Firm Name: _____

Phone: _____ E-mail Address: _____

Please provide a complete list of website URLs where the MLS idx data will be displayed:

1 - _____

2 - _____

3 - (Development site, if any): _____

Please be sure to page 2 is completed as well, providing your IDX consultant information. Both pages must be returned to us together as one submission.

Questions: IDX@bayeast.org

QUICK WEBSITE COMPLIANCE CHECK LIST

- **Office/Firm name** displayed in a reasonable and readily apparent manner
- **Agent State(s) of licensure** listed in a reasonable and readily apparent manner. (i.e. CA DRE# 12345678)
- **Bay East Disclaimer** is displayed in a reasonable and readily apparent manner.
- **Term MLS:** No use of the term MLS
- **Listing Attribution:** Listing detail pages must list both the Listing Agent name and Listing Agent firm name
- **Source and Update information**

Download Full Rules set, IDX starts at section 12.16
<https://bayeast.org/rules-forms/>

I CERTIFY THAT I HAVE READ AND AGREE TO ABIDE BY THE MLS/IDX POLICIES AND RULES AND GUIDELINES SET FORTH <https://bayeast.org/rules-forms/>

All signatures are **required**.

Subscriber / Agent Signature

Print Name

Date

Participant / Broker Signature

Print Name

Date

IDX Consultant Information and Signature Page
(New IDX Vendor Approval may take up to 1-2 weeks to process/approve)

All fields are **required** to be completed. Incomplete or Pending applications are only kept on file for 2 weeks.

Company Name: _____

Contact Name: _____

Phone: _____

E-mail address: _____

Name of the client for whom you are providing IDX service:

1 - _____

Please provide a complete list of the client's website URLs (development site URLs, if needed) where the MLS data will be displayed:

1 - _____

2 - _____

3 - (Dev Site URL, if any) _____

IMPORTANT INFORMATION TO REMEMBER:

1 – Review the compliance checklist on page 1.

2 - You must submit an IDX application for each Bay East MLS Subscriber you provide IDX services for.

3 – A monthly list of all Bay East subscribers you are providing services to needs to be submitted before the 5th of each month. <https://bayeast.org/idxservices/> → look at Information for IDX vendor section

I CERTIFY THAT I HAVE RECEIVED A COPY OF THE FULL “DATA ACCESS AGREEMENT FOR INTERNET DATA EXCHANGE (IDX)” TO WHICH THIS SIGNATURE APPLIES AND THAT I AGREE TO ABIDE BY THE RULES AND GUIDELINES SET FORTH WITHIN THAT AGREEMENT AND THE ASSOCIATED POLICIES AND DOCUMENTS.

All signatures are **required.**

Consultant Signature

Date

Print Name